

Proctor Email and Paperless Program Information

During the 2008/2009 school year, the Proctor PTA helped Proctor School implement a paperless communication program. This program has helped saved many resources, including paper, administrative time and money! If you participate, you will receive the majority of school communications via email and will help save resources!

Even if you participated last year,
PLEASE FILL IN THE INFORMATION BELOW!

HELP CONSERVE PAPER and resources by participating in this very important program!

In addition to being sent via email, all documents and forms are available on either the PTA or the Proctor School website.

HARD COPIES are always available in the school office!

Select ONE of the following options for receiving most Proctor School & PTA communications:

Email Only.

*Please send mostly email; send paper copies only when necessary!
(Provide email address(es) below).*

Email & Paper.

*Use my email address to send me information; however, I would also like to receive paper copies of the **same** information, sent home with my youngest student. (Provide email address(es) below).*

Paper Only.

Please send only paper documents, with my youngest student.

To receive Proctor emails, provide one or more email addresses:

PLEASE PRINT CLEARLY!

Email address 1: _____

Email address 2: _____

Check here if you would like to share your email address with your student's teacher(s) (applicable to those teachers who choose to use email for parent communications).

Check here if you would like to share your email address with your student's classroom representative(s) (to receive communications regarding classroom events, parties and teacher recognitions)

Proctor Elementary School Electronic Information and PTA Directory

Any information provided on this form is used ONLY for Proctor School and Proctor PTA purposes

Student Name(s):

If applicable, may we have permission to use the names of any students and adult family members as part of a Proctor School or Proctor PTA newsletter article or announcement?

Yes

No

➤ Proctor PTA Student Directory ◀

Each year, the Proctor PTA publishes a student directory with as much of their family contact information as each family wishes to provide. This is a great resource for most parents to be able to communicate with other families who have children at Proctor.

Our records indicate that your student has not previously been listed in the PTA Student Directory. By filling in any of the fields below, you are giving the PTA permission to list your child & that information in our student directory.

To have your information (in addition to student name) listed in the PTA directory, please fill in those fields you wish to include. If you prefer to have any or all of your information **omitted** from the directory, simply don't fill in those fields. Your student(s) name(s) will still be included in the directory.

Please PRINT neatly & clearly!

	Parent/Guardian 1	Parent/Guardian 2
Name (First, Last)		
Street Address		
City		
Phone		
E-mail Address		
Additional notes		