

APPROVED

Proctor PTA Association Meeting

October 5, 2010, 6:30-8:00pm

Association meeting called to order at 6:36pm by President.

Welcome/Pledge of Allegiance

- President welcomed the association members and led the group in the Pledge of Allegiance.

Approval of Minutes from September 7, 2010 Association Meeting (President)

- Motion to approve by association member Nicolette, seconded by association member Niki; motion passed unanimously.

Additions to the Agenda

- None

Financial Secretary's Report

- Monthly Activity Summary for September 8 – October 5, 2010 reviewed by Financial Secretary (handout).
- Financial Secretary noted that Scholastic credits were selected in lieu of cash for Bookfair revenue and monetary amount as listed on the Monthly Activity Summary has been remitted to Scholastic.

Treasurer's Report

- Monthly Activity Summary and Treasurer's Report reviewed (handout).
- Motion by association member Tressa to ratify checks as listed for, release funds as listed, approve additional check request of \$80 for PTA Meeting childcare and amend budget to include an additional \$1340 for 3 possible additional PEP trainees, seconded by association member Alisa; motion passed unanimously.

PTA Secretary/Historian

- President announced that PTA Secretary Amy Ortiz has resigned her position due to personal reasons as stated in her resignation letter.
- Motion made by President to appoint Laura Caistor as new secretary, seconded by association member Charity; approved unanimously.
- President encouraged members to contact him at president@proctorpta.org regarding possible candidates for the now vacant Historian role.

Program Reports (Vice President – Programs)

- The **Scholastic Bookfair** event was successful and, as noted above, revenue generated will be in the form of Scholastic credits.
- A **Room Rep** meeting was held on September 21st and there is now a list of all Room Reps.
- The **Back to School Potluck** received a very favorable response as a fun event, with several members noting the popularity of the DJ. Belinda Will and additional volunteers were thanked for their efforts.
- **Art Cards** are due by tomorrow (October 6, 2010). Belinda Will should have the orders back in before the winter break.
- The **Walkathon** is tomorrow (October 6, 2010) and coordinator Kate Cason still needs additional volunteers. Set-up begins at 8am.
- The fall **Campus Beautification** event will take place this Saturday, October 9, 2010 from 9:00am-12:00pm. The Principal and PTA President will be the contacts on the day of event.
- Charity Hastings announced that the **Fall Carnival** is the same day as CV High School's Homecoming (October 29, 2010). We typically have 30+ volunteer high school students for our event, but due to the

conflict we may need to use middle school students and/or middle school Girls Scouts. Additional parent support and volunteers are needed for the Carnival. The school-wide parade will take place at 11:00am.

- A **Rigatoni's Day** will be held on Tuesday, November 30, 2010 (rather than November 17, 2010 as originally planned). 20% percent of proceeds will be given back to the PTA.
- The **December Secret Shop** will be held December 3- 4, 2010 in the Art Center.
- **FAME** coordinator Dorothea Beringer gave a brief description of the program and announced it's off to a good start this year. Only one or two classrooms are still trying to work out docents.
- Principal would like to have someone spearhead a **plastic recycling program** as a PTA endeavor. Proctor had such a program in the past and both bottles and bags were collected. Bags were taken to places like WalMart, which then gave a percentage back to the PTA. This type of recycling effort will further support our Green Ribbon School status (see below). Debbie Vanderbilt indicated interest in this project.

Parent Education (President)

- At the last association meeting, the idea of PTA-sponsored parent education seminars was discussed. President asked for feedback from association members regarding the type of information or topics parents would be interested in hearing about. Suggestions included:
 - Speaker from Kid Power, an empowerment and safety program which was well-received at the Castro Valley Mother's Club
 - Speakers or information regarding differences in school testing and ranking (i.e., Good Schools versus API rankings); Principal indicated this topic would be a better fit for the monthly Leadership Meetings.
 - Meeting with PTAs from other districts to share ideas and best practices for programming.
 - Members should contact the PTA President at president@proctorpta.org or the Vice President – Programs at programs@proctorpta.org with further suggestions.

Principal's Report

- Proctor is in year one as a Green Ribbon School. On October 20, 2010 a representative from the Castro Valley Sanitary Department will present a symbolic \$2000 check to Proctor at Flag Assembly. In the coming months we will be discussing what it means to be Green Ribbon school and the importance of next steps such as food scrap recycling, increasing general recycling and reducing overall waste.
- Parent/teacher conference week is coming up. Notices regarding scheduling should be coming home from teachers and should be returned as soon as possible.
- A district-wide disaster drill will take place on October 21, 2010 at 10:21am. The school will not be informed in advance of the specific type of disaster drill. Five staff members are currently going through a triage training to assist during the drill. Parents are needed as volunteers for the day of the drill.
 - Last week Proctor had a planned lockdown drill followed by an unplanned fire evacuation due to a brush fire at the neighboring Senior Center. These two events helped demonstrate where we were successful during an emergency situation and where we need to continue to improve our plan for the upcoming drill.
 - An association member commented on the usefulness of our phone system to report school emergencies, etc.
- Reminders:
 - Last Wednesday Silly Bands were officially banned from Proctor due to inappropriate use on campus. They can still be given out for school events, carnival prizes, teacher prize boxes, etc. but they are to be taken home and not used at school.
 - In the morning, parents should drop students off at the bottom of stairs rather than walking them all the way up to the upper playground. When parents remain on the upper playground it becomes unclear who students should go to for questions and problems.
 - The white loading zones on Redwood Road and in the school parking lot are for loading or unloading ONLY. U-turns in front of the school are strictly prohibited, especially in the morning when there is increased vehicle and pedestrian traffic. If u-turn violations continue, CHP may be contacted for on-site assistance in ticketing offenders.
- STAR Testing Review 2010 – Part 1

- Review of STAR testing will be broken down into two parts, the first tonight and the second at the December 7, 2010 PTA Meeting. Data regarding school API scores can be accessed online through the California Department of Education (CDE) at <http://www.cde.ca.gov/index.asp>.
- Yearly testing, either STAR or a modified assessment for Special Education Students, is conducted with all 2nd – 5th grade students. In 2010, 354 Proctor students were tested.
- Proctor's overall API score dropped by 24 points, from 896 (2009) to 872 (2010).
- Principal discussed the statistically significant subgroups (Asian, Latino/Hispanic, White) and how their respective scores changed. All subgroup scores went down, but some still met growth target due to higher growth the previous year.
- If growth targets are not met at the school level for 2 years in a row, the school enters Program Improvement (PI) status. If growth targets are not met 2 years in a row at the district level, an entire district could enter PI status. A PI school experiences more state control regarding funding. Parents of students at a school entering PI status have the right to ask for space at another school.
- Staff is now in the process of disaggregating individual student data and different strains of tests taken to determine why the scores dropped. Variables could include the method of instruction, instruction materials, and other random factors which we may have no control over. Even precipitous drops in subgroup scores can be affected by only a few students.
- Study Island is a computerized testing support program which was used at Proctor 2 years ago. Its overall success when used during the school day was questioned, but it may be a better resource for home use. Study Island or a similar program would require PTA financial support.
 - Questions were raised about additional types of programs or web-based supports that could be used both at school and home. Teacher Alisa Pisciotto shared her experience using such programs. Members expressed interest in hearing more about these computer testing options, perhaps at a PTA-sponsored Parent Education seminar.
- Our RTI program is in place to support students who may need targeted assistance.
- A significant change after 9 years, the newly adopted language arts program is somewhat overwhelming. However, it is a district-wide adoption and should provide a consistent base layer throughout the whole school district.
- Principal agreed to remain after the meeting officially adjourned to further discuss STAR testing results.

Adjourn

- Motion to adjourn by association member Debbie, seconded by association member Joyce; motion passed unanimously and meeting adjourned at 8:05pm.

The next Proctor PTA Meeting will be held on December 7, 2010, 6:30-8:00pm.

Save the Date: Castro Valley Education Foundation Dinner on October 15, 2010

For more information regarding the Proctor PTA please go to www.proctorPTA.org.