

APPROVED

Proctor PTA Association Meeting

November 1, 2011, 6:30-8:00pm

Call to Order/Welcome/Pledge of Allegiance (President)

- Association meeting called to order at 6:41pm by President.
- President welcomed the association members and led the group in the Pledge of Allegiance.
- All Board members present.

Approval of Minutes from October 4, 2011 PTA Association Meeting (Secretary)

- Motion by Vice President – Programs to approve minutes with date correction of Aran’s Holiday Ceramics Gift Shop, seconded by Financial Secretary; motion passed unanimously.

Treasurer Report/Financial Secretary (Treasurer and Financial Secretary)

- Financial Activity Summary for October 5 – November 1, 2011 was reviewed.
 - Total deposits of \$10,910.35 were noted including \$8,111.55 from the Fall Carnival and \$2,094.80 in Walkathon donations. Financial Secretary stated there are many Walkathon donations yet to be recorded. See report for additional details.
 - Total expenses of \$7,269.73 were noted including \$1,400.00 for PEP training, \$500.00 Skate Night Deposit (which will be returned after the event) and \$1,471.94 for various Fall Carnival supplies and services. See report for additional details.
- Release of funds equaling \$3,920.00 includes funding for Fall Carnival and Walkathon expenses, Arrowhead water for portables and teacher school supplies.
- Treasurer’s Report was reviewed.
- Motion by First Vice President to approve the Financial Activity Summary which includes the ratification and approval of checks written since last meeting and the release of funds as listed, seconded by Vice President - Program; motion passed unanimously.
- President circulated a copy of the Proctor PTA 2010-2011 Audit Report for PTA membership review. Motion by Secretary to approve the 2010-2011 Audit Report as submitted, seconded by First Vice President; motion passed unanimously.

Programs (Vice President - Programs)

- Fall Carnival – Everyone was thanked for another very successful Fall Carnival, with particular thanks to coordinator Charity Hastings for her continued dedication and hard work on this event. It appears that we will be coming out right where we should, around \$5,000.00
- Proctor Apparel Holiday Sale – Adult shirts are now \$12 and adult sweatshirts are \$25.
- Rigatoni’s Day – Tuesday, November 15
- Holiday Ceramics Gift Shop – Aran’s Art Studio will offer a ceramics painting event at the school for students to make gifts (bowls, plates or cups) in time for the winter holidays. Students will need to be accompanied by an adult. Registration/pre-order form has been submitted to Principal for approval. Copies will go home with students this Thursday and need to be returned to the classroom with payment by Thursday, November 10. Two workshops, accommodating 50 students each, have been scheduled as follows:
 - Tuesday, November 15, 6:30-8:00pm
 - Wednesday, November 16, 12:30-2:00pm
- Walkathon – Donation forms are due by Friday, November 4 in order for students to be eligible for prizes. However, additional donations will be accepted at any time. An email reminder will go out regarding this deadline.
- Auction – Wendy Barrio is looking for volunteers to begin planning for this online event. An email requesting volunteers will go out in the next week. Susan Hogan, former Auction Chairperson, noted that starting in January we typically need volunteers to approach local businesses for donations. She and others

mentioned that good ideas for new or different auction offerings can be found by browsing the auction pages of local public and private schools as well as other BiddingForGood users' sites.

- Chevy's – A final total and check from Chevy's have been delayed due to a paperwork filing issue on their end. A second request for payment was submitted.
- FAME – There is currently a mini Van Gogh exhibit in the Proctor Library hallway.

Principal's Report

- Soul Shoppe – The second workshop entitled “Tools of the Heart” took place on October 24. Principal is encouraged to see children practicing the Peace Path on their own. Soul Shoppe coordinator Amy McClain has also held a classroom workshop where some specific issues were causing difficulties. She is available to support our students at the classroom and individual level as needed. A third Soul Shoppe workshop will be offered on Monday, November 28.
- CV Education Foundation Dynamic Dinner took place on October 14, with a good showing from our Proctor PTA Board. Teacher Liz Baugh represented Proctor as a VIP waiter.
- The Great California Shake-Out occurred on October 20. Strategic staff members were responsible for making sure everyone was present and accounted for. Team leaders reviewed responses to specific disaster scenarios in a table top discussion. Team realized how interconnected the various groups were in insuring an effective response during a disaster. The 50-minute drill was lengthy but almost every student participated without incident.
- Last week during Red Ribbon Week the Student Council sponsored a writing contest, with the winners reading their essays or poems during the school wide Red Ribbon Assembly on Wednesday. Students also submitted posters which are now on display in the school cafeteria. During Red Ribbon month schools statewide focus on drug/alcohol awareness, but at the elementary level the program is geared toward making safe and healthy choices.
- All Student Directory opt-out or correction forms have now been given to the PTA President.
- After drawing attention to the California juvenile helmet law in the October Proctor Post and at recent Wednesday Flag Salutes, Principal has seen more students consistently wearing helmets if they bike or skateboard to school.
- All 1st and several 2nd grade teachers participated in a professional development workshop on Board Math, a 5-day model to support teaching math standards. The program focuses on strategic standards and can be targeted toward specific skills students in a particular class need to focus on. This represents a signature practice, which is a program embedded in the school curriculum to support all learners. This program is the first math intervention program of its kind at Proctor.
- Family Math Night, originally scheduled for this month, will be rescheduled to a later date TBD. A notification will be sent home regarding the lottery process for the event once the new date is determined.
- The Community Outreach canned food drive, led by the Student Council, is set for November 7-18. In December the Proctor community can help support 6 local families in need by selecting “snowman” gift tag requests from the school office and purchasing the given item(s).
- Proctor is still in need of additional School Site Council members. First meeting is set for Tuesday, November 15.
- School Picture make-up day is scheduled for Thursday, November 10.
- There will be no school on Friday, November 11 in honor of Veterans' Day. School will also be closed from November 21-25 for Thanksgiving Break.

Other:

- Financial Secretary called attention to the dangerous illegal u-turns being witnessed on Redwood Road directly in front of the school and asked if we could request police presence to deter the behavior. Principal says that the California Highway Patrol (CHP) will come out to the school (and has in the past) and we will see improvement for a day or two but offenders then revert back to their defiance of the traffic rules. Principal requested information regarding specific offenders with as much detail as possible, car make and model, license plate, etc. Vice President – Programs added that cars even blatantly park in the wrong direction outside the school for “easier” drop-off, once again endangering our students and causing significant traffic back-up. Principal encouraged everyone to contact their local representatives, such as County Supervisors, so they are aware of these issues. Principal also clarified that traffic issues outside the

school property (such as on Redwood Road) are handled by CHP while the Alameda County Sheriff's office presides over such issues within the school parking lot.

Adjourn

- Meeting adjourned at 7:25pm. Parent Education Night followed (see below).

Next Meeting

- Tuesday, December 6, 6:30-8:00pm in the Science Room

For more information regarding the Proctor PTA please go to www.proctorPTA.org.

Parent Education Night: "Keeping Kids Safe – An Internet & Mobile Safety Workshop"

- Former Proctor parents and Certified Child Advocates Bob and Diane Oates, representing KidZafe, presented information parents need to educate, engage with and protect their children in today's digital world. As stated in their handout (see attached), the workshop was designed to give parents:
 - A clearer understanding of the issues kids are facing
 - Resources needed to better communicate with kids about making safer decisions
 - An overview of technology to help parents protect their children from predators and bullies and to help them manage their child's privacy and reputation online
- Information also included an Internet & Mobile Safety Pledge sheet and a Text Lingo worksheet.
- The presenters recommended the kid-safe search engine *kidzui*, a family-oriented networking site at www.togetherville.com and a free service to help parents protect their children from cyberbullies, sexting and predators at KidzafeToday.com.
- The presenters are available to speak to other parent groups and can be reached by email (BobOates@Live.Com or DianeOates@live.com) or phone 510.432.4405/432.4404.