

DRAFT

Special Presentation 6:00-6:30pm

- Superintendent Jim Negri and Board of Education Vice President Kunio Okui addressed the current state of Castro Valley Unified School District including the district's overarching principles, long-term goals and highlights of the budget. A brief question and answer period followed.

Proctor PTA Association Meeting

February 1, 2011, 6:30-8:00pm

Association meeting called to order at 6:45pm by President.

Welcome/Pledge of Allegiance

- President welcomed the association members and led the group in the Pledge of Allegiance.

Approval of Minutes from December 7, 2010 PTA Association Meeting (Secretary)

- Motion to approve by Principal, seconded by association member Alisa; motion passed unanimously.

Financial Secretary's Report

- Financial Activity Summary for December 8, 2010 – February 1, 2011 was reviewed by Financial Secretary (see report).
- Financial Secretary noted total deposits of \$5448.41.

Treasurer's Report

- Financial Activity Summary and Treasurer's Report were reviewed, including checks/expenses for ratification since the last PTA meeting, release of funds and amendments as described below.
- Following a lengthy discussion regarding fieldtrip fund allocation and parent questions about equity in the fieldtrip payments per grade and per class, motion was made by Treasurer to 1) cover planned 4th and 5th grade fieldtrips by reallocating \$1000 formerly budgeted for 4th and 5th grade fieldtrip *buses*, 2) increase the Parent Education budget by \$530, 3) ratify checks and expenses as noted, and 4) release funds as described in report, seconded by Vice President – Programs; motion passed unanimously.
- In addition, Principal motioned to table issue of extra \$10 outlay by parents for fieldtrips in certain classrooms to the April 5, 2011 PTA Meeting, giving her time to approach her 4th and 5th grade team of teachers for clarification, seconded by association member Chris; motion passed unanimously. All agreed that in the future fieldtrip planning and funding needs to be more thought out and finalized in advance to ensure the arrangements, payments and programs are equitable.

Audit Report (Auditor)

- Auditor discussed his role and presented the semi-annual Audit Report to the membership (see report).

Nominating Committee and April Election (President and Principal)

- The Nominating Committee will work with the Principal to determine candidates to serve on the 2011-2012 Proctor PTA Executive Board. Principal stressed importance of volunteers for this committee and the need for swift action so that meetings can be scheduled this month and a slate of candidates can be presented at the March PTA Executive Board Meeting. The final slate will then be presented to membership for election at the April 5, 2011 PTA Meeting.
- Principal asked for volunteers from members present to serve on this committee. No volunteers at this time. Interested parties should contact Principal or President as soon as possible.

Student Directory (Vice President)

- Student Directory is in process. This year will be a hardcopy, paper format but an electronic version is a possibility for the next school year.

- Business sponsorship deadline is this Friday, February 4th. Contact Kim Oregon, Vice President, at vicepresident@proctorPTA.org or download sponsorship form at http://www.proctorpta.org/flyers/10-11/directory_sponsor.pdf.

Program Updates (Vice President – Programs)

- Community Outreach Snowman Drive – This community service project helped 5 families over the winter holidays. The PTA fulfilled the 8 remaining snowman tags with Target gift cards.
- Paperless Program – The next Proctor Post will be in paper format, but as of March the Proctor Post and all communications should be paperless and delivered to the distribution list.
- Knudsen’s Ice Creamery Day – March 9th (EDITOR’S NOTE: Post-meeting as per Vice President – Programs, this fundraiser has been cancelled due to changes in the restaurant’s fundraiser policies.)
- Skate Night – March 24th
- Science Assembly - TBD
- Chair Vacancies: 5th Grade Picnic and 5th Grade Yearbook

Auction (Financial Secretary)

- Volunteers are still needed to solicit donations from local businesses. We would also like parents to think about how they can donate: new and unused items, services, gift cards, etc. Please contact Susan Hogan at finance@proctorPTA.org if interested in helping. Information will be going out to Room Reps regarding classroom auction contributions.

Race to Nowhere (Principal and Financial Secretary)

- CVUSD has scheduled two evenings for follow-up discussion to the screening of Race to Nowhere:
 - February 9th at Castro Valley High School Cafeteria at 7:00pm for K-5 parents and staff
 - February 17th at Castro Valley High School Cafeteria at 7:00pm for 6-12 parents and staff
- An additional showing of Race to Nowhere will be held on March 9th at the Castro Valley Center for the Arts. Tickets will be available for purchase to this screening. If interest remains high, there is a possibility of a third showing in the future.

Educational Games Library (Vice President - Programs)

- The Vice President - Programs put forth a proposal for the PTA to establish an Educational Games Library as a creative way to make learning fun. Educational games would be purchased for teachers to check out for general classroom use, centers, etc. If the project is successful, games could then be made available for families to check out; perhaps two or three months after the program is established. A modest budget of \$250 would cover the purchase of 20-25 games. The money would come from general PTA carry-over funds; no additional outside funds would be necessary. The games purchased would be geared toward use in approximately 15 minute time slots for 2-6 players. The Vice President – Programs offered to take initial responsibility for monitoring and tracking the quality of games (check for wear and tear, missing pieces, etc.). Suggestion was made to approach teachers and/or parents for games they might want to donate to the project as well. A communication regarding the proposed program would be drafted to staff before purchasing any games. Vice President – Programs motioned to approve the proposal for an Educational Games Library as outlined above, Treasurer seconded; motion passed unanimously.

Principal’s Report

- Two students are representing Proctor at the district-wide Spelling Bee at Canyon Middle School tonight, February 1st.
- A “green waste audit” was held today as part of ongoing efforts as a Green Ribbon School. Twelve 3rd, 4th and 5th grade students, 3 adults and a CV Sanitary District representative went through the lunch garbage, sorting plastics, recyclables and compostables. The team was able to reduce 17 bags of garbage to only 3 through the sorting process. The audit is a yearly requirement and the school will receive a report with next steps after the audit has been reviewed. A Green Waste assembly will be held on February 28th to introduce the food scrapping program to Proctor.
- OLSAT testing is in progress for all 3rd graders and some 4th and 5th graders needing retesting. Those students who score in the 98th percentile or above and have necessary STAR testing scores are then considered for the GATE program.

- 78 students are currently participating in the Read Naturally program, designed to promote reading proficiency. The program is operating out of 2 classrooms and the Mac Lab. Students are going from 2-4 days a week, depending on need. Volunteers are still needed to assist Mr. Silzle, who is currently running the program. Volunteers need to commit a minimum of ½ hour - ideally 1- ½ hours - on Monday, Tuesday or Thursday from 1:15-2:45pm.
- An after-school tutoring support program is available for EL students. Mrs. Winfrey, Mrs. Grebinski and Mr. Burgess are offering sessions for Level 1 – Level 3. The next ELAC meeting is Monday, February 7th in the Art Center. The meeting is open to all.
- Soul Shoppe starts in February and will run through March and April. This year the program will focus on Respect, Responsibility and Doing Your Best. All students participate unless parents turn in an “opt out” form.
- Tomorrow, February 2nd, is the election for Student Council with an impressive 28 candidates!
- The yearly 5th Grade Brunch takes place in the school cafeteria prior to the end-of-year promotion ceremony. The brunch, served by our cafeteria service, has been funded by the Student Council in years past. However, due to the pursuit of other funding priorities, the Student Council no longer has the budget to support the cost of the brunch. Principal motioned to have the PTA cover the cost of the brunch this year at \$300 (based on last year’s cost of approximately \$280) and to budget the item for years forward with the next PTA Board, association member Kathy seconded; motion passed unanimously.

Adjourn

- Meeting adjourned at 8:12pm.

The next Proctor PTA Meeting will be held on April 5, 2011, 6:30-8:00pm in the Science Room.

For more information regarding the Proctor PTA please go to www.proctorPTA.org.